



དཔལ་ལྷན་འབྲུག་གཞི་རྒྱུ་།
ཨ་ལོང་གི་འོག་བདག་སྐྱོང་། བསམ་གྲུབ་རྫོང་མ་ལམ་རྫོང་ཁག།
Royal Government of Bhutan
Gewog Administration, Orong
Samdrup Jongkhar: Bhutan.

OGA/Bills-24/2024-2025/ 533

June 24, 2025

To,
The **Site Engineer/Accountant**
Orong Gewog
Samdrup Jongkhar

Sub: Final Bill Payment for Construction of Royal Portrait at Orong Gewog Office .

Madam/Sir,

Arrange to make the Final work payment for the **Construction of Royal Portrait at Orong Gewog Office**. The Works was awarded vide order no. **OGA/Work order-11/2024-2025/469** dated **27/05/2025** to **Sangay Dorji Community Contract Group** chaired by **Mr. Sangay Dorji**. The Community contractor has completed the work on 24/06/2025 as per the terms of the contract.

The total amount payable to the contractor is **Nu. 106,938.481** (Nu. One Hundred Six Thousand Nine Hundred and Chetrum Four Eight One) Adjust the payment from the capital budget head of **Construction of Royal Portrait at Orong Gewog Office**.

Kindly make the Payment to Sangay Dorji Community Contract group BOB Joint Account No. **225108250**.

Attached here with is the handing taking document.

(Pema Gyalpo)

GUP
Gewog Administration
Orong

Copy to:

1. The DASHO DZONGDA DZONGKHAG Administration, S/Jongkhar for kind information.
2. The Officiating District Engineer, Dz. Administration S/Jongkhar for information Please.
3. The DZONGKHAG Finance Officer Dz. Administration, S/Jongkhar for information.
4. The Gewog Site Engineer, Dz. Administration S/Jongkhar for information and necessary actions.
5. The Gewog Accountant, Orong Gewog for information and necessary release of the budget.
6. Office copy

Mobile: +975-17765778 (GUP), Email ID: gvalpo@samdrupjongkhar.gov.bt (GUP)

"Assuring you for our best services always".

Date: 24/06/2025

To,
The Gup
Gewog Administration
Orong Gewog.

Subject: Final Bill Payment.

Dear Sir,

I Mr. Sangay Dorji acting as the chairman of Sangay Dorji Community Contract Group would like to request sir and your office to make the final bill payment of **Nu. 106,938.481 (Nu. One Hundred Six Thousand Nine Hundred and Chetrum Four Eight One)** for the completed works of "Construction of Royal Portrait" at Orong gewog office which was awarded to our community contract group vide Work Order No. OGA/Work Order-11/2024-2025/ 469 dated 27/05/2025.

Therefore I would like to request sir to kindly initiate the final payment of the works executed by my Community Contract group at the earliest date.

Kindly make the Payment to Sangay Dorji Community Contract group BOB Joint Account No .
225108250.

Looking forward to your kind and needful action please.

Thanking you

Yours Sincerely



(Sangay Dorji)
Sangay Dorji Community



Engineer Madans
Plz pay for final bill payment



GUP
Gewog Administration
Orong



དབལ་ལྷན་འབྲུག་གཞུང་།
 ཇོ་རོང་རྗེ་འོག་བདག་སྐྱོང་། བསམ་གྲུབ་སྤྲོད་མཁའ་རྫོང་ཁག།
 Royal Government of Bhutan
 Gewog Administration, Orong
 Samdrup Jongkhar: Bhutan.

OGA/Handing Taking-12/2024-2025/ 532

Date: 24/06/2025

HANDING/TAKING OVER NOTE

Name of Work : **Construction of Portrait at Gewog Office**
 Name of Contractor : **Sangay Dorji Community Contract**
 CDB Registration No. : NA
 Name of Agency : **Gewog Administration, Orong**
 Work Order no. : OGA/Work Order-11/2024-2025/469 Dated 27/06/2025
 Additional Work Order no.(if any) : OGA/Work-11/2024-2025/525
 Contract Amount : Nu. 106,938.481 (87,000.00 Initial Contract Amount plus 19938.481 Additional Works)
 Contract Period : 30 days
 Time Extension(if any) : Nil
 Site Handing Over Date : 27/05/2025
 Date of Completion (Official) : 24/06/2025
 Date of Completion (Actual) : 24/06/2025
 Handing/Taking Date : 24/06/2025
 Final Bill Amount : Nu.....
 DLP Period : 12 Months
 Rectification/Observation if any :

Handed over by:

Members of Community Contract Group

Taken over by:

GUP

Tshogpa

GUP
 Gewog Administration
 Orong

ཇོ་རོང་རྗེ་འོག་བདག་སྐྱོང་།
 ཇོ་རོང་རྗེ་འོག་བདག་སྐྱོང་།

In presence of:

.....
 (Community Beneficiaries/CMAC Members)

.....
 (Other Stakeholders/Dzongkhag/Gewog Officials)

Date: 23/06/2025

To,
The Gup
Gewog Administration
Orong Gewog.

Subject: Work Completion Report.

Dear Sir,

I Mr. Sangay Dorji acting as the chairman of Sangay Dorji Community Contract Group would like to request sir and your office to kindly take over the completed works of "Construction of Royal Portrait" at Orong gewog office which was awarded to our community contract group vide Work Order No. OGA/Work Order-11/2024-2025/ 469 dated 27/05/2025.

Therefore I would like to request sir to kindly take over the work at the earliest date.

Looking forward to your kind and needful action please.

Thanking you

Yours Sincerely



(Sangay Dorji)
Sangay Dorji Community



Madam Jashi
For necessary action



GUP
Gewog Administration
Orong



དངལ་ལྷན་འབྲུག་གཞུང་།
ཨོ་རོང་རྗེད་འོག་བདག་སྐྱོང་། | བསམ་གྲུབ་སྡེ་དངལ་མཁར་ རྗེད་ཁག།
Royal Government of Bhutan
Gewog Administration, Orong
Samdrup Jongkhar: Bhutan.

OGA/Work Order-11/2024-2025/525

June 20, 2025

To,
The **Chairman Sangay Dorji**
Sangay Dorji Community Contract Group
Orong.

Sub: Variation/Additional Work Order

Dear Sangay,

In continuation to our Work Order No. OGA/Work Order-11/2024-2025/469 dated 27/5/2025 the Gewog Administration based on site requirements and subsequent discussions, the following additional works are hereby approved for execution under the Construction of Royal Portrait project.

1. Revision in Electrical Wiring Works:

- Initial provision for wiring: Nu. 9842.50
- Revised requirement due to expanded wiring layout and other enhancements: **Nu. 18597.08**
- **Additional work amount:** Nu. 8754.58

2. Change in Wall Finishing Material:

- Original specification: Plain cement plastered walls
- Revised specification: Laying of wall tiles for better aesthetics and durability
- **Additional work amount:** Nu. 5474.191

3. Change in Quantity of Traditional Painting Works:

- Adjustment in paint surface area
- Revised quantity and type of paint to be used
- **Additional work amount:** Nu. 5709.71

Therefore you are informed to execute the additional work amounting to **Nu.19938.481** as per the rate analysis.

The Revised Contract Amount for the work is **Nu. 106,938.481** (Nu. One Hundred Six Thousand Nine Hundred and Chetrum Four Eight One)

Sincerely yours

(Pema Gyalpo)

Copy to:

1. The Dasho Dzungda, Dz. Admin, S/Jongkhar for kind information please.
2. The Dasho Dzunggrab, Dz. Admin, S/Jongkhar for kind information please.
3. The Chief District Engineer, Dz. Admin, S/Jongkhar for kind information.
4. The Assistant Finance Officer, Dz. Admin, S/Jongkhar for kind information.
5. The Gewog Engineer for information.
6. The Gewog Accountant for information.
7. Office file.

GUP
Gewog Administration
Orong

Mobile: +975-17765778 (GUP), Email ID: gyalpo@samdrupjongkhar.gov.bt (GUP)

"Assuring you for our best services always".



དངལ་ལྷན་འབྲུག་གཞུང་།
 མོ་རོང་རྗེ་དོག་བདག་སྐྱོང་། བསམ་གྲུབ་རྫོང་ས་མཐར་རྫོང་ཁག།
 Royal Government of Bhutan
 Gewog Administration, Orong
 Samdrup Jongkhar: Bhutan.

OGA/Handing Taking-12/2024-2025/ 470

Date: 27/05/2025

HANDING OVER SITE POSSESSION

1. Name of the work : **"Construction of Portrait at Gewog Office"**
2. Name of the firm : **Sangay Dorji Community Contract**
3. CDB No : **NA**
4. Work order No. : **OGA/Work Order-11/2024-2025/ 469**
5. Work order date : **May 27, 2025**
6. Work/project duration : **30 Days**
7. Start date : **28 /05/2025**
8. Expected Completion date : **26/06/2025**
9. Contract Amount : **Nu.87,000.00**
10. Site Handed over on : **27/05/2025**

HANDED OVER BY:

TAKENOVER BY:

GUP
GUP
Gewog Administration
Orong
Tshogpa

Sangay Dorji Community Group

In the presence of (Other Officials):

.....
 (Beneficiaries/CMAC Members)

.....
 (Other Stakeholders/Dzongkhag/Gewog Officials)



དབལ་ལྷན་འབྲུག་གཞུང་།
ཨ་རིང་རྫོང་འོག་བདག་སྐྱོང་། བསམ་གྲུབ་རྫོངས་མཁར་རྫོང་ཁག།
Royal Government of Bhutan
Gewog Administration, Orong
Samdrup Jongkhar: Bhutan.

OGA/Work Order-11/2024-2025/

469

Work Order

May 27, 2025

The Gewog Administration, Orong is pleased to award the "**Construction of Portrait at Gewog Office**" to **Sangay Dorji Community Contract And Group (CID No. 1110707593)** at an agreed Lump sum amount of **Nu. 87,000/-** (Ngultrum Eighty Seven Thousand only).

The concerned Community Contract shall strictly follow the estimates, drawings, survey references, specification and directions of the site Engineer/Gewog officials and shall be abiding by the condition of the contract. Any changes, addition, alteration, or change in specification due to the unavoidable technical reason, must be notified to the employer in writing prior to execution.

The Works should be completed within **30 days** which shall begin from 28th May 2025 and the **final payment shall be subjected to the measurement by the concerned Site engineer**. Mrs. Tashi Lhamo, site engineer shall technically supervise the work. The expected completion date is **26/06/2025**.

(Pema Gyelpo)
Gewog Tender committee
Orong Gewog

Copy to:

GUP
Gewog Administration
Orong

1. The Dasho Dzongda, Dz. Administration, S/Jongkhar for kind information please.
2. The Dasho Dzongrab Dzongkhag Administration, S/Jongkhar for kind information please.
3. The Principal Executive Engineer, Dz. Administration S/Jongkhar for information Please.
4. The Cheif DAO, Dz. Agriculture Sector, S/Jongkhar for kind information please.
5. The Dz. Planning Officer, Dz. Planning Unit, S/Jongkhar for kind information please.
6. The Dz. Finance Officer, Dz. Finance Section, S/Jongkhar, for information.
7. The Gewog Site Engineer, Dz. Engineering Cell, S/Jongkhar for necessary actions.
8. The Gewog Accounts Officer, Dz. Accounts Section, S/Jongkhar, for necessary actions.
9. Office file